



ADETA AGM Minutes
 June 14, 2011
 Mount Royal University
 Room T107
 4:00PM – 5:30 PM

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Attendance

Face to Face Participants:

Linda Lucas, James Aitchison, Sandy Gough, Pattie Mascaro, Janet Hall, Keith MacMillan, Leon Cygman, Ingrid Stammer

Online Participants:

Participants					Anna Gillis
				Ecampusalberta Administrator	
				Val Marshall (Moderator)	
				Clayton	
				Ellen Whybrow	
				Georgina Schurman	
				James Aitchison (Me, Profile)	
				John Howie	
				Keith MacMillan (MHC)	
				Leo Beaudry	
				M. Koole	
				Mark Karstad	
				Randy LaBonte	
				Terry Anderson	
				Tony Ratcliffe	

Notes

Review of the Agenda		Linda Lucas
Review of 2010 AGM Minutes		Linda Lucas
Reports: Financial Reports: 2010 – 2011	(Janet not present, no financial report given. Linda Lucas estimated ADETA has about \$20,000 in the bank.	Janet Sainsbury
Website, Communication & Membership Update	<p>www.adeta.org overwhelmed by Spam, rectified the registration process, and cleaned up old data. Site has been modified to ensure content is public Individuals are added as requested through an online process.</p> <p>Communication process - Google Groups discontinued and therefore data moved to http://sites.google.com and http://docs.google.com; Drupal is set as the initial landing site and the "home page" is the blog. There is a "home page / info page" that exists, but is rarely used.</p> <p>MoodleMoot presentations, Twitter, Survey and LinkedIn are all being used to further the online presence of ADETA.</p> <p>Membership is diverse and there is a larger membership than expected.</p>	Sandy Gough
Community Consultation	<p>Survey Feedback</p> <p style="text-align: center;">Survey</p> <p>Key Feedback</p> <ul style="list-style-type: none"> • Members want networking, learning, information sharing, and collaboration. • Popular PD activities would be a face-to-face conference, a newsletter featuring Alberta online activities/ideas, web audio or videoconferences, and real-time web conferences. • Members want to learn more about open educational resources, ways to increase informal learning, Web 2.0 education/training tools, and new instructional designs/learning activities. <p>http://www.adeta.org/files/file/ADETA_Community_Survey_Summary.pdf</p> <p>Val reporting that the membership is looking to ADETA as a place to network and share / collaborate. Lots of feedback related to PD.</p>	Sandy Gough Val Marshall Terry Anderson

Community Consultation

MoodleMoot

Sandy Gough Val
Marshall Terry
Anderson

Key Feedback

- It is better to have a membership fee – without fees people lose commitment.
- There is a need to share resources and expertise between the K-12, post-secondary, and workforce learning sectors.
- Lessons learned need to be transmitted between sectors.
- There is a need for cross-professional discussions on issues such as how to craft and share policy, effective learning, project management, and universal design.
- ADETA could connect organizations doing professional learning.
- ADETA could host a conference during the years Moodle Moot is not scheduled in Alberta, possibly with a partner organization.

Val reporting that the membership is looking to ADETA as a place to network and share / collaborate. Lots of feedback related to PD.

Q: If you have a list of topics people want to cover, could they be addressed once per month from October to May online? Or integrate the discussions with those presented by Terry Anderson's research group.

A: The responsibilities of this process fall on the board or a limited number of volunteers. The paid position that supports this work is essential in order to move forward. The fees would be useful for hiring part time or contract positions. The \$20,000.00 we have "on hand" may be helpful.

Board's Year End Report

Linda summarized the year informally.

Linda Lucas

Old Business:
Motion Re: Annual Membership Fees

Val moved that the "ADETA membership fees for 2010 – 2011 be levied at \$100.00/member and that a discount be provided for early bird membership."

Seconded by Ellen Whybrow.
Discussion followed

Motion rescinded...

Val Marshall

Elections New Board	<p>Names to remain standing:</p> <ul style="list-style-type: none"> • Janet Sainsbury – • John Howie - • Tricia Donovan (? We haven't heard from Tricia yet) <p>Nominations for the Board</p> <ul style="list-style-type: none"> • Anna Gillis – Grande Prairie Regional College • Sandy Gough • Keith MacMillan • Mark Karstad • Janet Hall • Ellen Whybrow • Leon Cygman <p>Motion for nominations to close by Ingrid Stammer(?) Seconded by Pattie Mascaro Carried</p> <p>Officer positions to be nominated at the first meeting of the new board with the exception of Janet Sainsbury to continue as Treasurer.</p> <p>President: TBA Vice-President: TBA Secretary: TBA Treasurer: Janet Sainsbury</p>	
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Action Items

Item	Responsibility	Timeline	Notes
<p>Ensure that executive positions are filled at the first executive meeting</p> <p>President: Vice-President: Secretary: Treasurer: Janet Sainsbury</p>	New Board	First meeting 2011	The bylaws dictate that the officer positions must be filled.
Organize the first meeting	John Howie	As needed	
Determine volunteer services that are available for ADETA Actions	New Board		There were indications from the group online during the AGM that volunteer help was available.
<p>Leon moved that "A membership fee be set by the board of directors in the fall of 2011."</p> <p>Seconded by Leo Beaudry. Carried.</p>	New Board	First meeting fall 2011	
iPod Winner Loretta to receive prize – email address has been captured	Sandy	ASAP	